

LOOKING GLASS REGIONAL FIRE AUTHORITY
7720 W. Grand River Hwy.
Grand Ledge MI 48837

Minutes of Looking Glass Regional Fire Authority Meeting
Wednesday February 15, 2012
6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with The Pledge of Allegiance.

ROLL CALL: Board Members Present: **Clark, Mitchell, Therrian, Smith, Crego, and Chief Fabiano. Adams-absent**

PUBLIC COMMENT-None

CORRESPONDENCE-Clark stated that all of the correspondence relates to new business and action items.

AGENDA APPROVAL- Clark added the MERS termination agreement, 457 retirement plan termination agreement, authorize a payment to Delta Township on the amount of \$48,896.66 being paid on February 27th, and establish a meeting at 6 p.m. on February 29th to take care of any items that come up that have to do with the service agreement. **Motion by Mitchell, seconded by Crego** to approve the agenda as amended. **Motion passed.**

APPROVAL OF MINUTES-Motion by Crego, seconded by Smith to approve the minutes of the regular meeting on January 18, 2012 and the minutes of the special meeting January 5, 2012 as presented. **Motion passed.**

APPROVAL OF BILL PAYMENT-Motion by Mitchell, seconded by Therrian to pay the bills as presented. **Motion passed.**

REPORTS

Chief's report-Fabiano stated he has submitted papers for canceling the disability insurance as well. He will also get a letter out to Lyman and Sheets. He stated there is a bill for \$7,000 in overtime but it will be reimbursed through a grant. Delta received an AFD grant of \$180,000.00 which will buy them 6 monitors. **Clark** stated that Clinton County 911 is happy with the decision to buy CAD. **Fabiano** stated that Clinton County will have to call Eaton County dispatch and relay the information from a 911 call. Eaton County will dispatch and respond. When CAD is used, calls will not have to be made; everything will be automatic.

Chair's report- 1. Financial review-**Clark** stated they are doing well. 2. Comments on Budget Committee Meeting-**Clark** stated that almost everything will have to be done "by committee" from now on. 3. **Clark** asked about bringing another ambulance-he asked if it would be possible to store it outside or make other arrangements for it as there is not enough venting in the building yet.

NEW BUSINESS:

1. **Committee Assignments**-Joe Smith is the new chair of the budget committee, Billy Crego is the new chair of the equipment committee, Joe Smith has been added to the budget committee (as chair) and Mark Therrian was on the budget committee but is now going to be on the equipment facilities committee.
2. **Discussion/Action on Firefighter's Union- Clark** stated they received a letter from the firefighters concerning the termination of employment. The personnel committee needs to meet and discuss this.
3. **Discussion/Action formally adopt 2012 budget and send to townships**-Clark stated that the budget is titled draft budget. Although it has been approved by both townships, it was listed as a draft budget. LGRFA needs to send both townships a letter stating that it actually was the adopted budget for 2012. **Motion by Mitchell**, seconded by **Crego** to re-name the 2012 draft budget to 2012 adopted budget. **Motion passed.**
4. **Discussion/Action Sell VHF pagers to Westphalia Fire Department-Fabiano** stated that because of the narrow banding that Westphalia's pagers are not useful. LGRFA will not be using their after March 1 so he would like to sell the used ones to Westphalia for \$200.00 each. There are approximately 15 of them. **Motion by Mitchell**, seconded by **Crego** to sell the VHF pagers to Westphalia Fire Department for \$200.00 each. **Motion passed.**
5. **Discussion/Action change fuel company to Wright Express-Fabiano** stated that now they are fueling with Pacific Pride. Delta Township uses Wright Express-they are a clearing house type card company that makes sure all gas purchases are tax free. There is a onetime \$40.00 fee and \$2.00 for each card. Delta Township's Chief stated that they could just add 3 cards on and Delta will bill LGRFA for them. **Motion by Smith**, seconded by **Crego** to purchase fuel through Delta Township utilizing Wright Express. **Motion passed.**
6. **Discussion/Action on Contracts-Clark** stated that there is a MERS document for review. When they cancel with MERS, LGRFA has to fund their unfunded liability at the rate of 130%. They are currently funded at 145% so they have an opportunity to receive about \$11,000.00 from MERS at this point. MERS would like LGRFA to leave it all in their system so that if the market falls, that they have a less chance of having to add supplemental money to the retirement system. **Clark** will make this an action item at the next meeting.
7. **Discussion/Action on Retirement-Clark** stated that there is also a cancellation of the 457 plan which is a supplemental retirement plan. This requires signatures from all of the board members and will be an action item next month.
8. **Discussion/Action on Invoice from Delta Township**-\$49,896.66 needs to be paid before March 1. **Motion by Smith**, seconded by **Mitchell** to authorize LGRFA to pay Delta Township \$49,896.66 on February 27, 2012 per the joint service agreement. **Motion passed.**

9. **Discussion/Action on Special Meeting-**Clark would like a special meeting on February 29th at 6:00p.m. and it will include the topics concerning the joint service agreement, MERS, and the 457 plan. **Motion by Smith**, seconded by **Therrian** to schedule a special meeting on February 29th at 6:00 p.m. **Motion passed.**

PUBLIC COMMENT: None

ADJOURNMENT: Motion by **Mitchell**, seconded by **Smith** to adjourn. **Meeting adjourned at 6:50 p.m.**

Date Approved

Mark Therrian, Secretary